# MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS of the

## HOUSING AUTHORITY OF THE CITY OF FORT LAUDERDALE Held at 5:00 PM Thursday, January 10, 2013

437 SW 4<sup>th</sup> Avenue • Fort Lauderdale, Florida • 33315 • (954) 525-6444

#### Item 1. Roll Call

The meeting was called to order and the following Board members were present: Chair, James Camp III Shirley Carson
Maria Freeman

Absent: Robert Kelley, Vice Chair & Dr. Nicholas Tranakas (schedule conflict)

Staff:

Guest:

None

None

## Item 2. Review and Approval of the January 10, 2013 Regular Meeting Agenda

The Agenda was reviewed and one change was noted (Item 2, resolution 13-01 was deferred). Commissioner Freeman moved approval; Commissioner Carson seconded. All voted in the affirmative.

# Item 3. Review and Approval of the December 13, 2012 Regular Meeting Minutes

The Minutes were reviewed and no corrections or changes noted. Commissioner Carson moved approval; Commissioner Freeman seconded. All voted in the affirmative.

#### Item 4. SECRETARY'S REPORT

#### 1. RFQ #2012-09 Real Estate Development Services

An item continued from the December Board meeting. The H/A recently posted RFQ for Real Estate Development Services and received the following four (4) qualification packages:

- Carlisle Development
- Housing Trust Group, LLC
- Pinnacle Housing Group
- The Michaels Development Company

This item was discussed at the December 2012 Board meeting and tabled. The Executive Director presented the staff's recommendation to enter into discussions and negotiations with developers for the potential development of Sunnyreach Acres, rehab project, and Suncrest Court, demolish and rebuild project. The Board approved the recommendation of Carlisle Development for the Sunnyreach Acres rehab project and Pinnacle Housing Group for the Suncrest Court new construction project.

Commissioner Freeman moved the motion to approve; Commissioner Carson seconded. All voted in the affirmative.

#### 2. RESOLUTION 13-01

Write-off of Collection Losses for F/Y 2012 (this item was deferred) Board approval of write-off is required for the audit.

# 3. Executive Director's Annual Performance Review

The E.D.'s annual performance review is due January 1<sup>st</sup>. Questionnaires will be forwarded to the Commissioners to be completed and returned to the Chair for review and discussion at the next Board meeting. E.D. accomplishments (2012), salary comparisons and the E.D.'s contract will also be reviewed.

# 4. Development Update

### **Kennedy Homes**

- · Final inspection on last building
- Received C/O
- Working on punch list

#### Item 5. NEW BUSINESS

#### Item 6. Adjournment

There being no further discussion, the meeting was adjourned.

James Camp HI, Chair

ATTEST:

Tam A. English

Executive Director/CEO/Secretary